

## Symbols of Correction – Use these when editing and proof reading your work.

Symbols	Meaning	Example	Corrected Example
	<b>Capitalize letter</b>	jack london wrote call of the wild.	<b>Jack</b> <b>L</b> ondon wrote <b>C</b> all of the <b>W</b> ild.
	<b>Lowercase</b> – no capital letter needed	Harry Potter's first wand was made of <del>H</del> olly.	Harry Potter's first wand was made of <b>h</b> olly.
	<b>Delete</b> (take out) a word or letter	Draco Malfoy <del>he</del> had a wand made of hawthorn.	Draco Malfoy had a wand made of hawthorn.
	<b>Insert</b> (add) a word or letter	If a wand isn't <sup>^</sup> carefully <i>matched</i> to the person, then bad things can happen.	If a wand isn't <b>matched</b> carefully to the person, then bad things can happen.
	<b>Insert</b> punctuation	If the correct wand is found then the wizard feels a warm feeling <sup>^</sup> .	If the correct wand is found, then the wizard feels a warm feeling.
	<b>Spelling error</b>	If a <u>whitch</u> gets a wand <u>wich</u> is broken, then it won't work at all.	If a <b>witch</b> gets a wand <b>which</b> is broken, then it won't work at all.
<b>RO</b>	<b>Run-on sentence</b> (You need to shorten or divide the sentences up with punctuation)	It took a long time for Harry Potter to find the right wand he tried out many wands before he found the one that chose him. <b>RO</b>	It took a long time for Harry Potter to find the right wand. <b>He</b> tried out many wands before he found one that chose him.
<b>CS</b>	<b>Comma splice</b> (You have joined 2 sentences together with <b>only</b> a comma.)	The two wizards fought, it was an explosive fight. <sup>↑</sup> <b>CS</b>	The two wizards fought, <b>and</b> it was an explosive fight.
<b>FRAG</b>	<b>Sentence fragment</b> : it is not a complete sentence; it is only part of a sentence.	Used his incredible magic skills to defeat Malfoy. <b>FRAG</b>	<b>Harry</b> used his incredible magic skills to defeat Malfoy.
	<b>Start a new paragraph</b>	He was the dueling champion at Hogwarts. ¶ Another important game of quidditch was coming up tomorrow.	He was the dueling champion at Hogwarts. Another important game of quidditch was coming up tomorrow.
	<b>Find a synonym</b> (a more interesting word to use) in the thesaurus.	The <u>good</u> <u>thing</u> about Harry Potter books are the suspenseful plot is fast paced and exciting.	The amazing feature about Harry Potter books are the suspenseful plot is fast paced and exciting.